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Papers Included

1. Computer and IT – Paper 1
2. Computer and IT – Paper 2
3. Computer and IT – Paper 3
4. Computer and IT – Paper 4
5. Computer and IT – Paper 5
6. Computer and IT – Paper 6
7. Computer and IT – Paper 7
8. Computer and IT – Paper 8
9. Computer and IT – Paper 9
10. Computer and IT – Paper 10

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Table of Contents

Paper 1.....4
Paper 2.....6
Paper 3.....8
Paper 4.....10
Paper 5.....12
Paper 6.....14
Paper 7.....16
Paper 8.....18
Paper 9.....20
Paper 10.....22
Answers & Explanations.....24
Free Study Materials.....24

GENERAL STUDIES REVISION QUESTIONS
Computer and IT – Paper 1

Q1. What is the intersection of a column and a row in an MS Excel worksheet called?
(A) Cell
(B) Workbook
(C) Formula Bar
(D) Name Box

Q2. CryptoLocker is an example of which type of malware?
(A) Ransomware
(B) Adware
(C) Spyware
(D) Worms

Q3. What is the full form of MAN in computer networking?
(A) Metropolitan Area Network
(B) Margin Area Network
(C) Maximize Area Network
(D) Megabyte Area Network

Q4. Which keyboard shortcut displays the HTML source code of the current webpage in Google Chrome?
(A) ALT + U
(B) CTRL + U
(C) ALT + S
(D) CTRL + S

Q5. What is the default document view in Microsoft Word 2007?
(A) Draft
(B) Outline
(C) Print Layout
(D) Web Layout

Q6. Which of the following file extensions is commonly used for temporary files?
(A) .txt
(B) .tar
(C) .tmp
(D) .tnt

Q7. In the context of IT services, what is the full form of BCP?
(A) Business Confirmation Protocol
(B) Business Continuity Protocol
(C) Business Continuity Plan
(D) Business Confirmation Plan

Q8. What is the result of the formula =16/2^3 in an MS Excel cell?
(A) 512
(B) 124
(C) 6
(D) 2

Q9. Which early computer network laid the foundation for the modern Internet?
(A) Clusters
(B) ARPANET
(C) HTTP
(D) SSID

Q10. What is the full form of POP, the email retrieval protocol?
(A) Partial Order Protocol
(B) Post Office Progress
(C) Partial Order Program
(D) Post Office Protocol

Q11. Which character-formatting feature in Microsoft Word places a line beneath selected text?
(A) Underline
(B) Font style
(C) Effects
(D) Size

Q12. Which component of an MS Excel worksheet displays the contents of the selected cell?
(A) Title bar
(B) Name box
(C) Formula bar
(D) Status bar"

Q13. Which buttons are present by default on the Quick Access Toolbar in MS Word 2010?
(A) Save, Undo, Redo

(B) Undo, Redo, Name
(C) Undo, Redo, Cut
(D) Paste, Redo, Copy

Q14. Which keyboard shortcut is used to bookmark the currently open page in Google Chrome?
(A) Ctrl+B
(B) Ctrl+M
(C) Ctrl+D
(D) Alt+B

Q15. Which type of cookies can track users across different websites and potentially compromise their online privacy?
(A) Persistent Cookies
(B) Third-party Cookies
(C) Zombie Cookies
(D) Session Cookies

Q16. Which feature in MS Word is used to create small letters above the text line?
(A) Strikethrough
(B) Superscript
(C) Subscript
(D) Underline

Q17. Which of the following is NOT an example of proper Internet etiquette?
(A) Using abbreviations wisely
(B) Size of attachments need to be small
(C) Including name at the bottom of mails
(D) Forwarding unwanted messages

Q18. What is the keyboard shortcut for cutting selected text in MS Word?
(A) Alt + Ctrl + C
(B) Ctrl + X
(C) Ctrl + C
(D) Alt + X

Q19. Which MS Excel function displays the current date and time?
(A) DATEVALUE
(B) TIME
(C) NOW
(D) DATE

Q20. Which type of formatting controls paragraph alignment, indentation and spacing in Microsoft Word?
(A) Sentence formatting
(B) Paragraph formatting
(C) Word formatting
(D) Font formatting

GENERAL STUDIES REVISION QUESTIONS
Computer and IT – Paper 2

Q1. When you open a new workbook in MS Excel, which of the following appears at the top of the screen?
(A) Status bar
(B) Vertical scroll bar
(C) Horizontal scroll bar
(D) Title bar

Q2. What is the keyboard shortcut for centre-aligning text in Microsoft Office software?
(A) Ctrl + C
(B) Ctrl + G
(C) Ctrl + E
(D) Ctrl + A

Q3. Which electronic component was primarily used in second-generation computers?
(A) Transistors
(B) Integrated circuits
(C) Vacuum tubes
(D) Microprocessors

Q4. Which keyboard shortcut is used to insert a hyperlink in an MS Word document?
(A) Ctrl + K
(B) Alt + L
(C) Ctrl + L
(D) Alt + K

Q5. Which type of light is used to erase data stored in EPROM?
(A) ultraviolet light
(B) magnetic signals
(C) electrical signals
(D) radio signals

Q6. Which of the following is NOT a magnetic disk?
(A) Winchester disk
(B) Disk pack
(C) DVD
(D) Zip disk

Q7. Which email protocol is used to send messages between mail servers?
(A) SMTP
(B) HTTP
(C) ARP
(D) ICMP

Q8. Which keyboard shortcut is used to paste clipboard contents into an MS Word document?
(A) Ctrl + V
(B) Ctrl + Z
(C) Ctrl + C
(D) Ctrl + X

Q9. Which of the following is a valid cell address in MS Excel?
(A) 9AB
(B) ABC
(C) AB5
(D) A9B

Q10. What is another name for a nibble in computer terminology?
(A) Bit
(B) Half byte
(C) Half bit
(D) Byte

Q11. Which of the following is NOT a valid option in the Change Case feature in MS Word?
(A) Pascal case
(B) Lowercase
(C) Uppercase
(D) Toggle case

Q12. Which method describes computer algorithms using a combination of natural language and programming-like structures?
(A) Node
(B) Pseudocode
(C) Flowchart
(D) Array

Q13. Which e-commerce business model does Flipkart primarily follow?
(A) Business to Consumer
(B) Business to Government
(C) Government to Business
(D) Government to Consumer

Q14. What is the block of text automatically added to the end of an outgoing email called?
(A) Subject
(B) Formatting options
(C) Signature
(D) Attachments

Q15. Which feature is used to type very small letters or numbers just above the text line?
(A) Subscript
(B) Superscript
(C) Strikethrough
(D) Format painter

Q16. Which symbol commonly represents an attachment in an email?
(A) Emoji
(B) Phone
(C) Paper Clip
(D) Smiley

Q17. Which of the following is NOT an example of a markup language?
(A) XML
(B) QBE
(C) HTML
(D) SGML

Q18. What is the part of an email address before the @ symbol called?
(A) mail server
(B) domain name
(C) system name
(D) username

Q19. Which computer device performs a function opposite to that of a keyboard?
(A) Printer
(B) Trackball
(C) Joystick
(D) Mouse

Q20. Which of the following is NOT a text function in MS Excel 2007?
(A) RIGHT
(B) MID
(C) COMBIN
(D) LEFT

GENERAL STUDIES REVISION QUESTIONS
Computer and IT – Paper 3

Q1. Which country is represented by the Internet domain extension .au?
(A) Antigua
(B) Austria
(C) Australia
(D) African Union

Q2. Which technology was used in third-generation computers?
(A) Integrated circuits
(B) Transistors
(C) Microprocessors
(D) Vacuum tubes

Q3. In which email folder are unfinished messages stored before being sent?
(A) Trash
(B) Drafts
(C) Sent
(D) Spam

Q4. Which keyboard shortcut resets the zoom level to its default setting in Google Chrome?
(A) CTRL + R
(B) CTRL + D
(C) CTRL + 0
(D) CTRL + 9

Q5. Which high-level, interpreted, general-purpose programming language is widely used in software development?
(A) Cookie
(B) Spider
(C) Penguin
(D) Python

Q6. Which email field identifies the sender's email address?
(A) Bcc
(B) To
(C) From
(D) Inbox

Q7. Which of the following is NOT an Internet service?
(A) World Wide web
(B) E-mail
(C) Ethernet
(D) FTP

Q8. Which key is used to cancel the editing of a cell in MS Excel?
(A) ALT + ENTER
(B) ENTER
(C) TAB
(D) ESC

Q9. What is Ubuntu in computer terminology?
(A) A firewall developed by Microsoft
(B) Open source Linux operating system
(C) An ERP system from SAP
(D) Latest financial software package by Infosys

Q10. Which of the following is NOT a program included in the LibreOffice software suite?
(A) LibreOffice Writer
(B) LibreOffice Calc
(C) LibreOffice Excel
(D) LibreOffice Impress

Q11. Which CPU register holds an instruction fetched from memory for decoding and execution?
(A) Memory Address Register (MAR)
(B) Program Counter (PC)
(C) Instruction Register (IR)
(D) Memory Buffer Register (MBR)

Q12. Which function key is used to edit a cell in an MS Excel worksheet?
(A) F5
(B) F2
(C) F3
(D) F4

Q13. Which of the following is NOT a character-formatting option in MS Word?

(A) Font
(B) Size
(C) Alignment
(D) Font style

Q14. Which keyboard shortcut is used to open an existing DOC file in MS Word?
(A) Ctrl + O
(B) Alt + Ctrl + O
(C) Ctrl + N
(D) Alt + N

Q15. Which HTML input type creates a single-line text-entry field?
(A) TYPE = "CHECKBOX'
(B) TYPE = "PASSWORD"
(C) TYPE = "RADIO"
(D) TYPE = "TEXT"

Q16. Which interface was traditionally used as a dedicated mouse port on personal computers?
(A) Video Graphics Array (VGA)
(B) PS/2
(C) High-Definition Multimedia Interface (HDMI)
(D) FireWire

Q17. What is the database used by Microsoft Windows to store configuration information called?
(A) Registry
(B) Record
(C) Cookie
(D) Cache

Q18. In Gmail, which function allows you to send a received message to someone who was not included in the original To or Cc fields?
(A) Show original
(B) Report Spam
(C) Forward
(D) Print

Q19. What are electronic documents available on the Internet commonly called?
(A) hardcopy
(B) printed pages
(C) web pages
(D) Colour pages

Q20. Which Microsoft Word view displays a document as it would appear when printed?
(A) Reading Layout
(B) Web Layout
(C) Normal Layout
(D) Print Layout

GENERAL STUDIES REVISION QUESTIONS
Computer and IT – Paper 4

Q1. What are cookies that reappear after deletion commonly called?
(A) third party
(B) zombie
(C) persistent
(D) session

Q2. Which of the following can be applied using the Borders and Shading option in Table Properties in MS Word 2007?
(A) Borders
(B) Orientation
(C) mailings
(D) Margins

Q3. What is a computer or server connected to the Internet commonly called?
(A) IP Address
(B) Address
(C) URL Address
(D) Host

Q4. Which device is also known as a Visual Display Unit (VDU)?
(A) Track Ball
(B) Printer
(C) Scanner
(D) Monitor

Q5. Which of the following devices is also known as a USB flash drive?
(A) Disk Array
(B) Pen drive
(C) HDD
(D) SSD

Q6. Which of the following is the binary file format used in older versions of MS Word, including Word 2003?
(A) .doc
(B) .docx
(C) .docm
(D) . docxx

Q7. What is the default horizontal alignment of text in an MS Excel cell?
(A) Right
(B) Centre
(C) Left
(D) Top

Q8. Which type of computer virus remains in memory and can continue operating even after the infected program has closed?
(A) File
(B) Resident
(C) Polymorphic
(D) Rootkit

Q9. Which of the following is an output device?
(A) RAM
(B) Printer
(C) ROM
(D) Joystick

Q10. Which of the following is NOT a Robotic Process Automation (RPA) tool?
(A) Blue Prism
(B) Power Center
(C) Automation Anywhere
(D) UiPath

Q11. What is the full form of PDF in computer terminology?
(A) Portable Document Format
(B) Portable Details Format
(C) Personal Document Format
(D) PowerPoint Document Format

Q12. Which protocol suite is used for communication over the Internet?
(A) TCP/IP
(B) SNMP
(C) DMZ
(D) DNS

Q13. What type of software is Safari?
(A) browser

(B) operating system
(C) printer
(D) input device

Q14. Which option in Gmail allows users to create a new email message?
(A) Drafts
(B) Settings
(C) Outbound
(D) Compose

Q15. In which email folder are deleted messages generally stored?
(A) sent
(B) draft
(C) trash
(D) inbox

Q16. Which of the following refers to a central collection of related webpages?
(A) Web browser
(B) Web site
(C) Web host
(D) Search engine

Q17. Which malicious tools record keyboard inputs to steal passwords and other sensitive information?
(A) Virus
(B) Keyloggers
(C) Ransomware
(D) Worms

Q18. What is the main printed circuit board of a computer called?
(A) ROM (Read only Memory)
(B) Motherboard
(C) CPU (Central Processing Unit)
(D) RAM (Random Access Memory)

Q19. Which type of computer is also known as a notebook computer?
(A) Microcomputer
(B) Multi Core
(C) Laptop Computer
(D) Work Station

Q20. What is a collection of interconnected webpages called?
(A) Client
(B) Search Engine
(C) Website
(D) Server

GENERAL STUDIES REVISION QUESTIONS
Computer and IT – Paper 5

Q1. What is the default name of the first worksheet in an MS Excel workbook?
(A) Worksheet1
(B) WSheet1
(C) Sheet1
(D) WS1

Q2. Which browser feature allows users to save their favourite websites for quick access?
(A) Bookmark
(B) Cookie
(C) Blog
(D) Search engine

Q3. In which corner of the Excel application window is the Zoom slider generally located?
(A) bottom-right
(B) top-right
(C) top-left
(D) bottom-left

Q4. Which of the following is NOT a video-conferencing application?
(A) WebEx
(B) Rediffmail
(C) Go To Meeting
(D) Zoom

Q5. Which Microsoft Word toolbar provides options such as Bold, Italic and Underline?
(A) Standard toolbar
(B) Formatting toolbar
(C) Menu bar
(D) Status bar

Q6. What is the process of starting a computer and loading the operating system into RAM called?
(A) Swiping
(B) Booting
(C) Mapping
(D) Tagging

Q7. Which of the following can be used to change the width of columns in a table in MS Word?
(A) Translate
(B) Define
(C) Insert
(D) Table properties

Q8. Who among the following was one of the co-founders of Twitter?
(A) Narayana Murthy
(B) Tim Berners-Lee
(C) Jack Dorsey
(D) Bill Gates

Q9. What is a finite sequence of instructions designed to accomplish a specific task called?
(A) algorithm
(B) array
(C) data
(D) node

Q10. Which worksheet component displays the address of the selected cell in MS Excel?
(A) Status bar
(B) Formula bar
(C) Title bar
(D) Name box

Q11. What type of computer hardware is a dot-matrix device?
(A) Printer
(B) Tape
(C) Disk
(D) Bus

Q12. What power of ten is represented by the SI prefix femto?
(A) -16
(B) -20
(C) -15
(D) -12

Q13. Which of the following devices is NOT used to enter data into a computer?

(A) Scanner
(B) Mouse
(C) Keyboard
(D) Monitor

Q14. Which toolbar in older versions of Microsoft Word contains commands such as Save, Print, Cut and Copy?
(A) Formatting toolbar
(B) Menu bar
(C) Status bar
(D) Standard toolbar

Q15. Which Microsoft Word setting aligns text at specific horizontal positions within a line?
(A) Bullets
(B) Indentation
(C) Tabs
(D) Numbering

Q16. Which keyboard shortcut shows or hides the Bookmarks bar in Google Chrome?
(A) Ctrl + Shift + K
(B) Ctrl + Shift + C
(C) Ctrl + Shift + B
(D) Alt + Ctrl + K

Q17. In Windows 10, which keyboard shortcut is used to display or hide the desktop?
(A) Windows logo key + G
(B) Windows logo key + C
(C) Windows logo key + D
(D) Windows logo key + H

Q18. What is the diameter of a standard Blu-ray Disc?
(A) 110 mm
(B) 115 mm
(C) 100 mm
(D) 120 mm

Q19. How is Facebook classified as an Internet platform?
(A) Browser
(B) Social network site
(C) Internet service provider
(D) Search engine

Q20. What is the default horizontal alignment of numerical values in MS Excel cells?
(A) Center
(B) Right
(C) Justified
(D) Left

GENERAL STUDIES REVISION QUESTIONS
Computer and IT – Paper 6

Q1. Which component in MS Excel displays the address of the current selection or active cell?
(A) Column heading
(B) Row heading
(C) Name box
(D) Formula bar

Q2. What was the name of India's first indigenous supercomputer, developed in 1991 under the leadership of Vijay Bhatkar?
(A) Pragati 5000
(B) Prayog 2000
(C) Param 8000
(D) Prayas 3000

Q3. Who is popularly known as the "father of supercomputing"?
(A) Ken Thompson
(B) Seymour Cray
(C) Alan Perlis
(D) Vint Cerf

Q4. Which keyboard shortcut is used to cut data from a cell in MS Excel?
(A) Ctrl + V
(B) Ctrl + Z
(C) Ctrl + C
(D) Ctrl + X

Q5. Which of the following is NOT an example of a web browser?
(A) Apple Safari
(B) Facebook
(C) Opera
(D) Google Chrome

Q6. Who developed the first Internet search engine, Archie?
(A) David Filo
(B) Alan Emtage
(C) Martijn Koster
(D) Matthew Gray

Q7. Which of the following is NOT a part of an email address?
(A) Email service provider's domain
(B) Photo
(C) @ symbol
(D) Username

Q8. How many cells will be selected if you select cell C9, hold down the Ctrl key and then click cell A1 in an MS Excel worksheet?
(A) 12
(B) 1
(C) 2
(D) 27

Q9. Under which tab are Page Setup options available in MS Word 2007?
(A) Page Layout
(B) Insert
(C) Home
(D) Review

Q10. Which key is used to select a continuous range of cells in an MS Excel worksheet?
(A) Tab
(B) Shift
(C) Alt
(D) Ctrl

Q11. At which OSI model layer does a router primarily operate?
(A) Transport layer
(B) Physical layer
(C) Network layer
(D) Application layer

Q12. Which of the following appears at the bottom of a worksheet in MS Excel?
(A) Title bar
(B) Formula bar
(C) Vertical scrollbar
(D) Horizontal scrollbar

Q13. Which of the following is NOT an operating system?

(A) Apple macOS
(B) Linux
(C) Mozilla Firefox
(D) Microsoft Windows

Q14. How many dots separate the four octets in an IPv4 dotted-decimal address?
(A) three
(B) four
(C) two
(D) five

Q15. Which of the following is NOT an open-source operating system?
(A) Ubuntu
(B) Windows
(C) Debian
(D) Fedora

Q16. Which CPU unit controls and directs the operations of the processor?
(A) Memory Unit
(B) Arithmetic Logic Unit
(C) Control Unit
(D) Data Unit

Q17. Which of the following is NOT antivirus software?
(A) Avast
(B) Linux
(C) Kaspersky
(D) Norton

Q18. Which of the following is NOT a component of an email address?
(A) Password
(B) Domain name of the e-mail provider
(C) Username (local part)
(D) @ symbol

Q19. Which of the following is NOT an example of mass communication?
(A) door to door campaign
(B) Films
(C) Radio
(D) Television

Q20. Which email field indicates the topic or purpose of a message?
(A) Subject
(B) To
(C) Bcc
(D) From

GENERAL STUDIES REVISION QUESTIONS
Computer and IT – Paper 7

Q1. Which type of application enables real-time messaging between individuals and groups?
(A) Instant messenger
(B) VIRUS
(C) BLOG
(D) E-MAIL

Q2. Which keyboard shortcut moves the cursor one word to the right while editing data in an MS Excel cell?
(A) Ctrl + Shift + Left Arrow
(B) Ctrl + Shift + Right Arrow
(C) Ctrl + Right Arrow
(D) Ctrl + Left Arrow

Q3. AIX is the operating system developed by which company?
(A) Microsoft
(B) Apple
(C) Unisys
(D) IBM

Q4. Which folder is generally used to store incoming email messages?
(A) Inbox
(B) Spam
(C) Outbox
(D) Send

Q5. Which type of malware disguises itself as legitimate software?
(A) Trojan
(B) Ransomware
(C) Rootkit
(D) Keylogger

Q6. Which keyboard shortcut is used to copy selected content in most Windows applications?
(A) Ctrl + X
(B) Ctrl + C
(C) Ctrl + Z
(D) Ctrl + V

Q7. What are the small symbols placed before items in an unordered list in Microsoft Word called?
(A) Indentation
(B) Bullets
(C) Numbering
(D) Tabs

Q8. Which of the following statements about computer memory is TRUE?
(A) Primary memory is non volatile
(B) ROM is non-volatile memory
(C) Secondary memory is volatile
(D) RAM is non-volatile memory

Q9. Which function is used to set facing pages in an MS Word 2007 document?
(A) Default Margins
(B) Wider Margins
(C) Mirror Margins
(D) Custom Margins

Q10. What is the smallest basic unit of digital data in a computer?
(A) Byte
(B) Gigabyte
(C) Bit
(D) Terabyte

Q11. In which year was Google incorporated as a private company?
(A) 1998
(B) 2000
(C) 2005
(D) 2002

Q12. Where is the headquarters of Intel Corporation located?
(A) Frankfurt, Germany
(B) London, United Kingdom
(C) Tokyo, Japan
(D) Santa Clara, California, USA

Q13. Which of the following is NOT a valid paragraph-alignment option in MS Word?

(A) Justify
(B) Left
(C) Top
(D) Right

Q14. What is the keyboard shortcut for selecting all the content in a Microsoft Word document?
(A) ALT + A
(B) CTRL + A
(C) ALT + L
(D) CTRL + C

Q15. Which of the following applications allows users to store, organise, calculate and manipulate data in tabular format?
(A) Microsoft Powerpoint
(B) Microsoft Excel·
(C) Notepad
(D) Microsoft Word

Q16. What is the full form of URL in Internet terminology?
(A) Unique Reference Line
(B) Uniform Resource Locator
(C) Unidentified Resource Locator
(D) Universal Resource Line

Q17. Which pair of digits is used in the binary number system?
(A) 3 and 4
(B) 2 and 3
(C) 0 and 1
(D) 1 and 2

Q18. Which type of electromagnetic waves is used by conventional television remote controls?
(A) Infrared waves
(B) Ultrasonic waves
(C) Laser technology
(D) Bluetooth technology

Q19. Which markup language is used to store, structure and exchange data?
(A) SGML
(B) EML
(C) XML
(D) HTML

Q20. Which icon is commonly used to add an attachment to an email?
(A) Paper clip icon
(B) Emoji icon
(C) GIF icon
(D) Stationery icon

GENERAL STUDIES REVISION QUESTIONS
Computer and IT – Paper 8

Q1. What is the full form of FDD in information and communication technology?
(A) Folder Disk Drive
(B) Floppy Disk Drive
(C) Folder Data Drive
(D) Floppy Data Drive

Q2. Which keyboard shortcut switches to the tab immediately to the right of the current tab in Google Chrome?
(A) Alt + Left arrow
(B) Ctrl + Page down
(C) Alt + Page up
(D) Ctrl + Right arrow

Q3. Which of the following appears at the extreme right of a worksheet in MS Excel?
(A) Status bar
(B) Menu bar
(C) Horizontal scroll bar
(D) Vertical scroll bar.

Q4. Which folder is generally used to store deleted email messages?
(A) Junk
(B) Sent
(C) Trash
(D) Draft

Q5. Which keyboard shortcut is used to insert a new line within a cell in an MS Excel worksheet?
(A) Alt + Enter
(B) Enter
(C) Ctrl + Enter
(D) Down arrow

Q6. Which register temporarily stores an instruction that is not to be executed immediately?
(A) Instruction Buffer Register (IBR)
(B) Current Instruction Register (CIR)
(C) Memory Address Register (MAR)
(D) Program Counter (PC)

Q7. Which symbol is essential in a standard email address?
(A) #
(B) @
(C) %
(D) -

Q8. What is the full form of PaaS in cloud computing?
(A) Platform as a Service
(B) Protocol as a Service
(C) Performance as a Service
(D) Payment as a Service

Q9. Which number system is used by digital computers to represent and process data?
(A) Ternary
(B) Octal
(C) Hexadecimal
(D) Binary

Q10. Which of the following is NOT a search engine?
(A) Ask
(B) Safari
(C) Yahoo
(D) Bing

Q11. Which of the following is a supercomputer developed by India?
(A) Param Yuva 2
(B) Onshape
(C) Venngage
(D) Pixlr

Q12. How many worksheets are included by default in an MS Excel 2007 workbook?
(A) 2
(B) 4
(C) 3
(D) 1

Q13. Which of the following is NOT an operating system?
(A) Unix

(B) MS-Excel
(C) MS-DOS
(D) Ubuntu

Q14. What is another name for net banking?
(A) e-transfer
(B) e-banking
(C) e-commerce
(D) e-process

Q15. Where were frequently used command icons displayed in older versions of Microsoft Excel?
(A) Formula Bar
(B) Toolbar
(C) Menu Bar
(D) Title Bar

Q16. A hard disk is an example of which type of data-storage device?
(A) Secondary Storage
(B) Primary Storage
(C) Offline Storage
(D) Tertiary Storage

Q17. Which term refers to the unique address of a resource, such as a webpage, on the Internet?
(A) URL
(B) HTTP
(C) FTP
(D) WWW

Q18. What is the process of transferring files from a computer to the Internet called?
(A) Accessing
(B) Deleting
(C) Downloading
(D) Uploading

Q19. What is the full form of ISP in Internet terminology?
(A) Internal Service Provider
(B) Intranet Service Provider
(C) Internet Service Provider
(D) International Service Provider

Q20. Which of the following is a Japanese word meaning "harbour wave"?
(A) Gneiss
(B) Tsunami
(C) Volcano
(D) Jishin

GENERAL STUDIES REVISION QUESTIONS
Computer and IT – Paper 9

Q1. Which of the following is NOT an option for cell alignment in a table in MS Word 2007?
(A) Align bottom right
(B) Align center
(C) Align across
(D) Align top left

Q2. Which of the following correctly identifies the two types of volatile semiconductor memory?
(A) DRAM and ROM
(B) SRAM and DRAM
(C) SRAM and ROM
(D) RAM and ROM

Q3. Which light-sensitive device is used to convert images into digital form?
(A) Printer
(B) Monitor
(C) Scanner
(D) RAM

Q4. Which of the following refers to a worldwide system of interconnected computer networks?
(A) Website
(B) Intranet
(C) Webpage
(D) Internet

Q5. Which high-speed storage components inside a CPU temporarily hold data during processing?
(A) Registers
(B) Arithmetic and Logic Unit (ALU)
(C) Auxiliary Memory
(D) Control Unit

Q6. What does GUI stand for in computer science?
(A) Group User Interface
(B) Graphical User Interface
(C) Group User Integration
(D) Graphic User Integration

Q7. In which email folder are unsolicited bulk messages generally stored?
(A) inbox
(B) draft
(C) spam
(D) trash

Q8. What is the process of starting a computer and loading its operating system into memory called?
(A) Execution
(B) Loading
(C) Saving
(D) Booting

Q9. What is the full form of IP in the context of Internet connectivity?
(A) Internal Protocol
(B) Internet Protocol
(C) Internet Partner
(D) International Partner

Q10. What does the Ctrl + E keyboard shortcut do in MS Word 365?
(A) justify the selected text
(B) right align the selected text
(C) centre align the selected text
(D) display the file menu options

Q11. Which keyboard shortcut opens the Font dialog box in MS Word?
(A) CTRL + F
(B) ALT + F
(C) ALT + T
(D) CTRL + D

Q12. Which folder in an email application stores incoming messages?
(A) Draft
(B) Trash
(C) Outbox
(D) Inbox

Q13. In which unit is the clock speed of a computer's CPU measured?

(A) Hertz (Hz)
(B) Gigabyte (GB)
(C) Terabyte (TB)
(D) Kilobyte (KB)

Q14. Which web browser popularised the combined address and search bar known as the omnibox?
(A) Lynx
(B) Mozilla Firefox
(C) Safari
(D) Google Chrome

Q15. Which early computer network is widely regarded as a principal precursor to the modern Internet?
(A) ARPANET
(B) APNET
(C) ANET
(D) PANET

Q16. What is the electronic exchange of business documents between companies in a standardised format called?
(A) Electronic Data Interchange
(B) Electronic Data Instruction
(C) Emergency Data Interchange
(D) Electronic Data Information

Q17. Which email field specifies the primary recipient of a message?
(A) To
(B) Signature
(C) Subject
(D) From

Q18. Which type of malware infects files, replicates itself and can damage computer data and software?
(A) Virus
(B) Blog
(C) Instant messenger
(D) e-mail

Q19. Which of the following displays both the application name and the spreadsheet name in MS Excel?
(A) Toolbar
(B) Title bar
(C) Task bar
(D) Menu bar

Q20. Which character-formatting feature in Microsoft Word applies bold and italic styles?
(A) Size
(B) Font color
(C) Font style
(D) Effects

GENERAL STUDIES REVISION QUESTIONS
Computer and IT – Paper 10

Q1. Which keyboard shortcut opens the Downloads page in Google Chrome?
(A) Alt + D
(B) Alt + J
(C) Ctrl + J
(D) Ctrl + D

Q2. Which keyboard shortcut can be used to indent paragraphs in an MS Word document?
(A) Ctrl + I
(B) Alt + I
(C) Alt + T
(D) Ctrl + M

Q3. Which keyboard shortcut opens a new Incognito window in Google Chrome?
(A) Ctrl + N
(B) Ctrl + Shift + N
(C) Alt + Ctrl + N
(D) Ctrl + P

Q4. Which of the following best describes Microsoft Word?
(A) It is a GUI-based operating system.
(B) It is a word processor.
(C) It is a system software.
(D) It is a firmware.

Q5. Which of the following is an audio-editing tool?
(A) Avidemux
(B) Dscaler
(C) Ardour
(D) Blender

Q6. What is the area of computer memory that stores frequently accessed data for rapid retrieval called?
(A) Cookie
(B) Plug-in
(C) Cache
(D) Token

Q7. Who is credited with inventing the World Wide Web (WWW)?
(A) Bill Gates
(B) Tim Berners-Lee
(C) Steve Jobs
(D) Alan Turing

Q8. What is the storage capacity of a standard 3.5-inch high-density floppy disk?
(A) 2.0 MB
(B) 1.44 MB
(C) 2.44 MB
(D) 4.0 MB

Q9. Where can users find organised categories of functions in Microsoft Excel?
(A) Function Library
(B) Styles
(C) Formula bar
(D) AutoSum

Q10. Which keyboard shortcut is used to centre-align a paragraph in MS Word?
(A) Ctrl + J
(B) Ctrl + E
(C) Ctrl + C
(D) Alt + C

Q11. Which of the following is a six-pin mini-DIN interface traditionally used to connect a keyboard or mouse to a compatible PC?
(A) PS/2 port
(B) Ethernet port
(C) VGA port
(D) RS-232 port

Q12. Which MS Excel function removes non-printable characters from text?
(A) CHAR
(B) CODE
(C) REPLACE
(D) CLEAN

Q13. In Windows 11 File Explorer, under which tab or menu is the "Hidden items" option available?
(A) share

(B) File
(C) View
(D) Home

Q14. Which keyboard shortcut moves through open tabs from left to right in Google Chrome?
(A) Alt + Tab
(B) Ctrl + Tab
(C) Alt + N
(D) Ctrl + N

Q15. Which category of computers includes desktops, laptops, tablets and smartphones?
(A) supercomputers
(B) microcomputers
(C) mainframe computers
(D) minicomputers

Q16. What is real-time online communication through instant message exchanges called?
(A) CHAT
(B) E-MAIL
(C) BLOG
(D) VLOG

Q17. What is the full form of MAN in the context of the Internet?
(A) Master Area Network
(B) Makeshift Area Network
(C) Metropolitan Area Network
(D) Massive Area Network

Q18. Which generation of computers first introduced transistor technology?
(A) Third
(B) First
(C) Second
(D) Fourth

Q19. Which Microsoft Word feature displays information about the current document?
(A) Drawing toolbar
(B) Status bar
(C) Tab stop
(D) View Button

Q20. Which MS Word feature draws a straight line through selected text in a document?
(A) Eraser
(B) Strikethrough
(C) Replace
(D) Format Painter

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